Georgia Institute of Technology Collegiate Panhellenic Council Bylaws

Update History:
Revised 04/10/2006 CAS
Revised 03/26/2007 JBT
Revised 08/12/2010 MCL
Revised 09/12/2011 AAK
Revised 07/30/2012 EEM
Revised 09/21/2013 CEF
Revised 09/23/2014 EEK
Revised 10/31/2016 MJB
Revised 03/26/2018 HMO
Revised 11/11/2018 HMO
Revised 11/04/2019 AAM
Revised 11/23/2020 TSN
Revised 11/22/2021 BAJ

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BYLAWS OF THE GEORGIA INSTITUTE OF TECHNOLOGY COLLEGIATE PANHELLENIC COUNCIL

Article I. Name

The name of this organization shall be the Georgia Institute of Technology Collegiate Panhellenic Council.

Article II. Object

A. The object of the Collegiate Panhellenic Council shall be to:
   - Conduct the business of the College Panhellenic only during the campus academic year unless otherwise permitted by NPC policy changes.
   - Promote the growth of individual chapters and the sorority community.
   - Encourage the highest possible academic, social, and moral standards.
   - Organize and sponsor a women's-only membership recruitment program.
   - Coordinate activities, establish orderly procedures and provide programming in addition to recruitment.
   - Adjudicate all matters related to the NPC Unanimous Agreements, College Panhellenic bylaws, College Panhellenic recruitment rules, College Panhellenic code of ethics, College Panhellenic standing rules.
   - Actively support the mission of the Georgia Institute of Technology.
   - Promote good public relations.
   - Give service to the community and campus.
   - Promote friendship, harmony and unity among members, chapters, faculty, administrators and campus groups.

B. All Collegiate Panhellenic Council rules and procedures shall be in harmony with the laws of the state of Georgia and the rules established by the Georgia Institute of Technology. Any rules adopted by the Collegiate Panhellenic Council in conflict with the laws of the state of Georgia or the rules established by the Georgia Institute of Technology shall be void.

Article III. Membership

Section 1. Membership Classes

There shall be three classes of membership: regular, provisional and associate.

A. **Regular Membership:** The regular membership of the Georgia Institute of Technology Collegiate Panhellenic Council shall be composed of all the NPC sororities at Georgia Institute of Technology. Regular members of the Collegiate Panhellenic Council shall pay dues as determined by the Panhellenic Council. The regular membership sororities of the Collegiate Panhellenic Council and their years of installation are:

Alpha Xi Delta	1954
Alpha Gamma Delta	1972
Alpha Chi Omega	1975
Alpha Delta Pi	1977
Zeta Tau Alpha	1984
Phi Mu	1989

Alpha Phi	2008
Kappa Alpha Theta	2016

B. **Provisional Membership:** The provisional membership of the Georgia Institute of Technology Collegiate Panhellenic Council shall be composed of all newly established chapters of NPC sororities at Georgia Institute of Technology. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.

C. **Associate Membership:** The associate membership of the Georgia Institute of Technology Collegiate Panhellenic Council shall be composed of women's-only inter/national or regional non-NPC member organizations. The membership eligibility requirements and the process for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the Council. An associate member shall have voice and one vote on all matters except extension-related matters. If the associate chapter does not participate in the primary recruitment process, the associate chapter shall not have a vote on recruitment rules and establishment or modification of total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

   i. The criteria for associate membership are
      1. The Georgia Institute of Technology Collegiate Panhellenic Council prohibits the existence of local sororities and interest groups under its governance.
      2. Any newly established chapter or associate member sorority must meet the Student Government Association's chartering membership guidelines/requirements.
      3. These groups shall be eligible to participate in all Panhellenic activities, excluding Primary Recruitment.

   ii. The associate membership sororities of the Collegiate Panhellenic Council and their years of installation are:

Alpha Delta Chi	2003
Alpha Omega Epsilon	2006

Section 2. Privileges and Responsibilities of Membership

A. **Duty of Compliance.** All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to the Georgia Institute of Technology Collegiate Panhellenic Council bylaws, code of ethics and any additional rules the Collegiate Panhellenic Council may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by the Collegiate Panhellenic Council in conflict with the NPC Unanimous Agreements shall be void.

B. **Registered Student Organization.** All regular and associate members must be registered student organizations in good active standing at the Georgia Institute of Technology. When a member changes status from provisional to regular, the member must become an organization in good active standing at the Georgia Institute of Technology within two consecutive spring and fall class semesters. All regular and associate members must also remain in active good standing, or the member will be suspended from the Collegiate Panhellenic Council.

Section 3. Dues

A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.

B. Collegiate Panhellenic Council membership dues shall be an assessment per member and per new member, including co-ops who are active within their sorority during their term of work and study abroad students paying dues to the National Panhellenic Conference.
    i. The amount of semesterly dues for the next academic year shall be determined by the Panhellenic Council no later than March of that year.
    ii. The dues of each Collegiate Panhellenic Council member sorority shall be payable on or before the second week following the billing date each semester.
    iii. The Collegiate Panhellenic Council member sorority shall be notified of all delinquent payments within one week after the payment's original due date.

Section 4. Fees and assessments

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

Article IV. Executive Officers and Duties

Section 1. Executive Officers

The executive officers of the Georgia Institute of Technology Collegiate Panhellenic Council shall be President, Executive Vice President, Programming Vice President, Philanthropy Vice President, Recruitment Vice President, Recruitment Programming Vice President, Finance Vice President, and Communications Vice President.

Section 2. Duties of Executive Officers

A. The president shall:
    - Preside at all meetings of the Panhellenic Council.
    - Preside at all meetings of the Executive Board.
    - Oversee the executive officers in their duties.
    - Plan the training period for the succeeding executive officers.
    - Serve as the ex-officio member of all Collegiate Panhellenic Council committees, except the Judicial Board.
    - Communicate regularly with the Panhellenic Advisor.
    - Communicate regularly with the NPC area advisor.
    - Represent the Collegiate Panhellenic Council at campus and community meetings.
    - Maintain current copies of the following: Georgia Institute of Technology Collegiate Panhellenic Council bylaws and standing rules, the Collegiate Panhellenic Council budget, contracts executed on behalf of the Collegiate Panhellenic Council, correspondence and materials received from the NPC area advisor, all NPC College Panhellenic reports and other pertinent materials.
    - Submit revisions of the bylaws to the Georgia Institute of Technology Collegiate Panhellenic Council, Student Government Association, the Student Activities Committee, and the National Panhellenic Conference Area Advisor for approval.
    - Perform all other duties applicable to the office as prescribed by the parliamentary authority adopted by the Panhellenic Council.

B. The Executive Vice president shall:
    - Perform the duties of the president in the elected president's absence.
    - Meet regularly with Panhellenic Delegates and Junior Delegates.
    - Execute a Panhellenic Retreat in the spring semester with Panhellenic Delegates, Junior Delegates and the Director Board.
    - Serve as the Judicial Board Chair and lead a Judicial Board training for Judicial Board members and alternates.

- Oversee the review, update, and enforcement of the Recruitment Rules in conjunction with the Recruitment Vice President.
- Review the Collegiate and update the Collegiate Panhellenic Council governing documents at least once per year.
- Adjudicate all infractions as stated in the Bylaws, Standing Rules, Code of Ethics, Recruitment Rules and NPC Unanimous Agreements.
- Supervise the Director of the Greek and Religious Neighborhood Association.
- Be knowledgeable of the NPC Manual of Information and all governing documents of this Panhellenic Council.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Panhellenic Council.

C. The Programming Vice President shall:
- Responsible for the planning and execution of Education.
- Responsible for the Panhellenic Council Awards application and selection process.
- Plan and execute the regular Panhellenic events listed in the Standing Rules.
- Develop positive educational and social programming for the Panhellenic community.
- Supervise the Greek Week Overall Chairs with the Interfraternity Council and the Greek Week Executive Board.
- Supervise the Director of Community Initiatives, Director of Educational Programming, and.
- Be familiar with the NPC Manual of Information and all governing documents of this Panhellenic Council.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Panhellenic Council.

D. The Philanthropy Vice President shall:
- Coordinate with all four Council Philanthropy Chairs to assist with the scheduling of and executing of philanthropy events.
- Oversee the process of approving philanthropic events/activities outside the Collegiate Panhellenic Council for community participation.
- Serve as the liaison between the Circle of Sisterhood Foundation, Inc. and the Panhellenic Council.
- Chair the Circle of Sisterhood Committee.
- Distribute a Philanthropy Digest regularly.
- Conduct, at minimum, a yearly philanthropy town hall with chapter philanthropy chairs.
- Supervise the Director of Philanthropy Logistics and Director of the Circle of Sisterhood Trek.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Panhellenic Council.

E. The Recruitment Vice President shall:
- Oversee all Panhellenic Council recruitment activities and events with the Recruitment Programming Vice President.
- Oversee all Panhellenic Council recruitment registration.
- Host all Panhellenic council recruitment wrap-up meetings with recruitment chairs and advisors.
- Organize all Panhellenic Council recruitment meetings with the Recruitment Programming Vice President.
- Keep complete and accurate records of the Panhellenic Council recruitment information.

- Present a full report, including recommendations, to the Panhellenic Council based on an analysis of the recruitment statistics, recruitment style assessment and recruitment evaluations from new members, potential new members who withdrew, each member organization and chapter advisors.
- Review and update the recruitment rules with the Recruitment Programming Vice President and Executive Vice President as needed. Submit any revisions to the Collegiate Panhellenic Council recruitment rules to the Panhellenic Council for approval.
- Co-chair the Recruitment Board and Membership Recruitment Committee with the Recruitment Programming Vice President.
- Be familiar with the NPC Manual of Information and all governing documents of this Panhellenic Council.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Panhellenic Council.

F. The Recruitment Programming Vice President shall:

- Oversee all Panhellenic Council recruitment activities and events with the Recruitment Vice President.
- Recruit and train Panhellenic Council recruitment counselors.
- Be familiar with the NPC Manual of Information and all governing documents of this Panhellenic Council.
- Review and update the recruitment rules with the Recruitment Vice President and Executive Vice President as needed.
- Organize all Panhellenic Council recruitment meetings with the Recruitment Vice President.
- Oversee the compilation of the PNM Pocket Guide by the Recruitment Board. The Booklet shall contain, according to the NPC guidelines, detailed Recruitment information, sorority financial requirements, and abbreviated Recruitment rules pertaining to Potential New Members only.
- Oversee the compilation of the Guide to Greek Life by the Recruitment Board. The Guide to Greek Life shall contain an overview of all four Greek councils at the Georgia Institute of Technology.
- Co-chair the Recruitment Board and Membership Recruitment Committee with the Recruitment Vice President.
- Be familiar with the NPC Manual of Information and all governing documents of this Panhellenic Council.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Panhellenic Council.

G. The Finance Vice President shall:

- Supervise the finances of the Georgia Institute of Technology Collegiate Panhellenic Council.
- Prepare the annual budget and, after its approval by the Panhellenic Council, provide a copy to each Georgia Institute of Technology Collegiate Panhellenic Council member sorority.
- Receive all payments due to the Panhellenic Council, collect all dues and give receipts.
- Pay the annual NPC dues and bills of the Georgia Institute of Technology Collegiate Panhellenic Council promptly.
- Maintain current financial records; give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of her term of office.
- Responsible for the selection of scholarship recipients.

- Make prorated assessments among sororities to cover expenses as necessary.
- Keep copies of all contracts made by the Collegiate Panhellenic Council.
- Be familiar with the NPC Manual of Information and all governing documents of this Panhellenic Council.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Panhellenic Council.

H. The Communications Vice President shall:
- Keep an accurate roll of the members of the Panhellenic Council
- Record minutes of all meetings of the Georgia Institute of Technology Collegiate Panhellenic Council and the Executive Board.
- Maintain a complete and up-to-date file that includes the minutes of all meetings from the date of organization and current correspondence.
- Send meeting minutes to the NPC area advisor.
- Promote the Collegiate Panhellenic Council through marketing materials and social media.
- Maintain the Panhellenic Calendar.
- Maintain the Panhellenic Engage portal and Panhellenic website.
- Supervise the Director of Information Technology, Director of Promotions, and Director of Merchandise.
- Be familiar with the NPC Manual of Information and all governing documents of this Panhellenic Council.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Panhellenic Council.

Section 3. Eligibility

Eligibility to serve as an officer shall depend on the class of membership:

A. **Regular membership.** Members from sororities holding regular membership in the Georgia Institute of Technology Collegiate Panhellenic Council shall be eligible to serve as any officer.
B. **Provisional membership**. Members from sororities holding provisional membership in the Georgia Institute of Technology Collegiate Panhellenic Council shall not be eligible to serve as an officer.
C. **Associate membership.** Members from sororities holding associate membership in the Georgia Institute of Technology Collegiate Panhellenic Council shall be eligible to serve as an officer but should not serve as President, Executive Vice President, Recruitment Vice President, or Recruitment Programming Vice President.
D. According to the Georgia Tech Catalog, students can only run for and hold office if they are in good standing with the Institute (academically and non-academically).

Section 4. Selection of Officers

The Georgia Institute of Technology Collegiate Panhellenic Council executive officers shall be selected by the Slating Committee and approved by a simple majority of the Panhellenic Council. The selection of the officers for the forthcoming year shall take place in the fall semester no later than one month before finals. The selection timeline and application process shall be announced to members at least two weeks prior to application's closing.

Section 5. Office-holding limitations

No more than two members from the same sorority shall hold office during the same term. The President must have previously served as a chapter delegate, chapter president, Panhellenic executive officer, Panhellenic director, or recruitment board chair, unless otherwise approved by the Panhellenic Advisor. The Recruitment Vice President and Recruitment Programming Vice President must have previously served as a chapter delegate, chapter recruitment officer, chapter president, Panhellenic executive officer,

Panhellenic director, recruitment board chair, or recruitment counselor. The Recruitment Vice President and Recruitment Programming Vice President shall not be of the same affiliation.

Section 6. Slating procedure

Any eligible Panhellenic woman may apply for an executive officer position. The Slating Committee shall interview all applicants. The Slating Committee shall consider the qualifications of all candidates for elected officers and shall select one name for each officer position.

Section 7. Term

A. The officers shall serve for a term of one year or until their successors are installed.
B. The term of office will begin at the Greek Council Installation ceremony at the end of the fall semester.

Section 8. Removal

If an officer fails to maintain Institute requirements stated in the Georgia Tech Catalog and Article IV, Section 3, she shall resign immediately.

If it is believed that an officer is not fulfilling her duties, a petition requesting their removal and signed by two-thirds of the Panhellenic Council shall be presented at a regular meeting. Upon verification of the petition by the Advisor, a removal hearing will be conducted which shall allow all sides to be heard. If two-thirds of the Panhellenic Council votes in favor, the officer shall be removed immediately.

Section 9. Vacancies

In case of a vacancy in the office of President, the Executive Vice President shall serve as President for the remainder of the term. All other vacancies shall be filled in the same manner of selection as provided in Section 4 of this article.

Article V. The Panhellenic Council

Section 1. Authority

The governing body of the Georgia Institute of Technology Collegiate Panhellenic Council shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the Georgia Institute of Technology Collegiate Panhellenic Council including, but not limited to: annual review of the parameters as adopted in the recruitment rules for the evaluation and/or adjustment of total every regular academic term, annual determination of dues, approval of the annual budget, consideration of extension, setting a calendar of events, determining programming and establishing recruitment rules and recruitment style, The Panhellenic Council shall also have the authority to adopt rules governing the Collegiate Panhellenic Council that do not violate the sovereignty, rights and privileges of the member sororities.

Section 2. Composition and Privileges

The Georgia Institute of Technology Panhellenic Council shall be composed of one Delegate and one Junior Delegate from each regular, provisional and associate member organization at Georgia Institute of Technology as identified in Article III. The Delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws. The Junior Delegate shall act and vote in the place of the Delegate when the Delegate is absent. If both Delegate and Junior Delegate are absent, a designated member of the specific sorority may cast the vote, provided the credentials of this individual have been previously presented to the Council President.

Section 3. Selection of Delegates and Alternates

Delegates and Junior Delegates on the Panhellenic Council shall be selected by their respective sororities to serve for a term of one year commencing upon selection by the chapter.

Section 4. Delegate Vacancies

When a delegate vacancy occurs, it shall be the responsibility of the sororities affected to select a replacement within two weeks and to notify the Collegiate Panhellenic Council Executive Vice President and Communications Vice President of the name, email, and telephone number of the new delegate.

Section 5. Duties and Responsibilities

Panhellenic Delegate duties and responsibilities

A. Must attend all Panhellenic Council meetings.
B. Must support NPC Unanimous Agreements, policies and procedures.
C. Must understand local Collegiate Panhellenic Council policies and procedures.
D. Should know when to consult her sorority's chief panhellenic officer for assistance and advice regarding Collegiate Panhellenic concerns.
E. Should be prepared and knowledgeable about Collegiate Panhellenic concerns, the view of the member organization and chapter, and how to voice concerns to the Panhellenic Council.
F. Should present regular Collegiate Panhellenic Council reports at chapter meetings.

Section 6. Regular meetings

Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each academic term and should occur biweekly. The delegate from each regular or associate member sorority shall be responsible for notifying her sorority members of all regular and special meetings of the Georgia Institute of Technology Collegiate Panhellenic Council.

Section 7. Special meetings

Special meetings of the Panhellenic Council may be called by the Council President when necessary and shall be called upon the electronic or written request of no fewer than one-fourth of the member sororities of the Georgia Institute of Technology Collegiate Panhellenic Council. Electronic or written notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meetings shall constitute waiver of said notice.

Section 8. Means of Communication

The Panhellenic Council may conduct business at any meeting (regular or special) through the use of any means of communication by which all delegates participating may simultaneously hear one another and participate in the proceedings during the meeting.

Section 9. Quorum

Two-thirds of the delegates from the member sororities of the Georgia Institute of Technology Collegiate Panhellenic Council shall constitute a quorum for the transaction of business.

A. All votes, unless specified in these bylaws, shall require a majority vote for adoption.
B. A two-thirds vote of the Panhellenic Council shall be required to approve a recolonization plan and for all extension-related votes.
C. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.

Article VI. The Panhellenic Advisor

Section 1. Appointment

The Panhellenic advisor of the Georgia Institute of Technology Collegiate Panhellenic Council shall be appointed by the Office of the Dean of Students.

Section 2. Authority

The Panhellenic advisor shall serve in an advisory capacity to the Georgia Institute of Technology Collegiate Panhellenic Council. The Panhellenic advisor shall have voice but no vote in all meetings of the Collegiate Panhellenic Council, and will advocate for the sororities to the administration and faculty.

Section 3. Removal

In the event that the Collegiate Panhellenic Council desires to have the Panhellenic advisor removed, a majority vote of the Executive Board will be needed and then presented to the Dean of Students.

Article VII. Committees

Section 1. Standing committees

A. The standing committees of the Georgia Institute of Technology collegiate Panhellenic Council shall be the Judicial Board, Recruitment Board, Director Board, Membership Recruitment Committee, Slating Committee, and Circle of Sisterhood Committee.
B. Term. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.

Section 2. Appointment of committee membership

The Executive Board shall appoint members and chairmen of all standing and special committees, except as provided otherwise in these bylaws, and in making these appointments, recognize fair representation from all member sororities as much as possible. The President shall be an ex-officio member of all committees except the Judicial Board.

Section 3. Judicial Board

The Judicial Board shall consist of the Executive Vice President as chairman and one representative and alternate from each Collegiate Panhellenic Council sorority. The Panhellenic advisor shall serve as a nonvoting, ex-officio member. The Judicial Board members and alternates shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning.

In accordance with the NPC Unanimous Agreement VII. College Panhellenic Association Judicial Procedure. It shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the Georgia Institute of Technology Collegiate Panhellenic Council that are not settled informally or through mediation. The hearing shall be conducted by the entire Judicial Board. If a Judicial Board member can no longer serve or is involved in the incident in question, the alternate shall serve in her place. The members and alternates of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

Section 4. Recruitment Board

The Recruitment Board shall be co-chaired by the Recruitment Vice President and Recruitment Programming Vice President and consist of the President, Executive Vice President, Operations Chair, Publications Chair and Marketing Chair. No more than two members from the same sorority shall be on the Recruitment Board during the same term. The Recruitment Board members shall attend all Recruitment Counselor meetings, the Recruitment Counselor retreat and complete all necessary tasks for the Panhellenic Council to execute Primary Recruitment.

A. The Recruitment Publications Chair shall be in charge of creating the Guide to Greek Life in conjunction with the other Greek councils, the PNM pocket guide, the Ramblin' Recruitment Guide, and the Associate Recruitment Guide, and any other informational materials as necessary.
B. The Recruitment Operations Chair shall oversee operations-oriented recruitment counselors, assist in enforcing all national and local bylaws and rules, and assist in the execution of recruitment logistics.
C. The Recruitment Marketing Chair shall create recruitment marketing materials, represent the Collegiate Panhellenic Council at FASET events, and assist in enforcing online media rules.

Section 5. Director Board

The Director Board shall be co-chaired by the Executive Vice President, Programming Vice President, Communications Vice President, and Philanthropy Vice President and shall consist of the director positions listed in the Standing Rules. At the discretion of the incoming Executive Board, one woman may hold two director positions at once. Each member of the Director Board shall complete the necessary tasks

required by her position for the regular operation of the Collegiate Panhellenic Council as outlined in the Standing Rules.

Section 6. Membership Recruitment Committee

The Membership Recruitment Committee shall consist of the Recruitment Vice President and Recruitment Programming Vice President as co-chairman and one representative from each member sorority participating in the primary recruitment process. Alumnae advisors may attend meetings of the committee. The alumnae advisors shall have voice but no vote. This committee shall review and develop membership recruitment rules and submit them for discussion and approval to the Panhellenic council before the end of the academic term preceding the primary membership recruitment period. After each primary membership recruitment period, the co-chairmen of this committee shall present a full report, including recommendations, to the Panhellenic Council based on an analysis of the recruitment statistics and recruitment evaluations from new members, potential new members who withdrew, each member organization and chapter advisor.

Section 7. Slating Committee

The Slating Committee shall consist of the Panhellenic Advisor, the Panhellenic executive board, and one representative from each regular and associate sorority. The President shall serve as chairman. The Panhellenic Advisor and Panhellenic executive board shall serve as ex-officio members of the committee but shall have no vote. Any woman who has submitted an application for an executive officer position may not serve on the committee in any capacity. The Slating Committee shall be responsible for the selection of the next executive board.

Section 8. Circle of Sisterhood Committee

The Circle of Sisterhood Committee shall consist of the Philanthropy Vice President and chairman and one member of each Collegiate Panhellenic Council member organization. The Circle of Sisterhood committee shall be responsible for all matters pertaining to the promotion of Circle of Sisterhood through service and philanthropy.

Section 9. Other Committees

Other such committees, standing or special, shall be appointed as deemed necessary by the Panhellenic Council.

Article VIII. Finances

Section 1. Fiscal Year

The fiscal year of the Georgia Institute of Technology Collegiate Panhellenic Council shall be from July 1st to June 30th inclusive.

Section 2. Contracts

Approval by the Panhellenic Advisor and dual signatures of the President and one other executive officer shall be required to bind the Georgia Institute of Technology Collegiate Panhellenic Council on any contract.

Section 3. Checks

All checks and electronic payments issued on behalf of the Georgia Institute of Technology Collegiate Panhellenic Council shall bear the signature of the President or the Finance Vice President.

Section 4. Payments

All payments due to the Georgia Institute of Technology Collegiate Panhellenic Council shall be received by the Finance Vice President, who shall record them. Checks for payments shall be made payable to the Georgia Institute of Technology Collegiate Panhellenic Council.

Article IX. Extension

Section 1. Extension

Extension is the process of adding an NPC sorority. The Georgia Institute of Technology Collegiate Panhellenic Council shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

Section 2. Voting rights

Only regular members of the Panhellenic Council shall vote on extension matters.

Article X. Violation Resolution

Section 1. Violation

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or recruitment rules of the Georgia Institute of Technology Collegiate Panhellenic Council shall be considered a violation.

Section 2. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

Section 3. Judicial process

The Georgia Institute of Technology Collegiate Panhellenic Association shall follow all NPC Unanimous Agreements and NPC guidelines for the judicial process found in the NPC Manual of Information.

Article XI. Hazing

Per the NPC Unanimous Agreements, NPC and the Georgia Institute of Technology Collegiate Panhellenic Council supports all efforts to eliminate hazing.

1. The Georgia Tech Office of Fraternity and Sorority Life defines hazing as any intentional, negligent or reckless action, or situation-which causes another pain, embarrassment, ridicule or harassment, regardless of the willingness of the participant. When aware of hazing activity, the council and its members are instructed to report it to the Georgia Tech Office of Student Integrity.
2. All forms of hazing, Bid Day and/or pre-initiation activities which would reflect unfavorably on the sorority system and its members are strictly prohibited.
3. Any sorority suspected of hazing will be reported to the Georgia Tech Office of Student Integrity.

Article XII. Inclusion Statement

The Georgia Institute of Technology Collegiate Panhellenic Council does not categorically deny membership to an individual, based on race, color, religion, sex*, national origin, age, disability, marital status, military or veteran status or political affiliation.

*Pursuant to 20 U.S.C. 1681(a)(6)(A), social fraternities and sororities may limit membership on the basis of sex.

Article XIII. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of the Georgia Institute of Technology Collegiate Panhellenic Council when applicable and when they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the Georgia Institute of Technology Collegiate Panhellenic Council may adopt.

Article XIV. Affiliation

This organization is a Registered Student Organization (RSO) at Georgia Institute of Technology but is not part of the Institute itself.

A. In all correspondence and publications, it may refer to itself as an organization at Georgia Institute of Technology, but not as part of Georgia Tech itself.
B. The Collegiate Panhellenic Council accepts full financial and production responsibility for all activities it sponsors.
C. The Collegiate Panhellenic Council agrees to abide by all pertinent Georgia Tech policies and regulations. Where Georgia Tech policies and regulations and those of the Collegiate Panhellenic Council differ, including those regulations and policies mandated by an external affiliated organization, the policies and regulations of Georgia Tech take precedence.
D. The Collegiate Panhellenic Council recognizes and understands that Georgia Tech assumes no legal liability for the actions of the organization.

Article XV. Amendment of Bylaws

Section 1. Collegiate Panhellenic Council Vote of Approval

These bylaws may be amended at any regular or special meeting of the Georgia Institute of Technology Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting, allowing an opportunity for sorority input.

Section 2. Georgia Institute of Technology Review

All amendments are subject to approval from Georgia Institute of Technology's Student Government Association, Student Activities Committee of the Faculty Senate and the National Panhellenic Conference Area Advisor.

Article XVI. Dissolution

This Collegiate Panhellenic Council shall be dissolved when only one regular member exists at the Georgia Institute of Technology. In the event of the dissolution, none of the assets of the Panhellenic Council shall be distributed to any members of the Panhellenic Council, but after payment of all debts, its assets shall be given to NPC unless otherwise required by state law.

Standing Rules of the Georgia Institute of Technology Collegiate Panhellenic Council

Code of Ethics of the Georgia Institute of Technology Collegiate Panhellenic Council

Primary Recruitment Rules of the Georgia Institute of Technology Collegiate Panhellenic Council